



Library Publishing Coalition Board Meeting

July 26, 2019

Board members: Kate McCready, Catherine Mitchell, Jody Bailey, Vanessa Gabler, Scott Warren, Ted Polley, Sarah Hare, Christine Fruin, Karen Bjork

Agenda

- Introductions
- New board member orientation
 - PRE-READING: Board and Committee Member Responsibilities and Duties
 - PRE-READING: Board Portfolio
 - PRE-READING: Strategic plan and blog post update on progress
 - Note questions, progress to report, and items to focus on this year
 - *Outcome: Shared understanding of LPC activities and duties of Board members*
- Welcome and orientation from the Community Facilitator
 - LPC staff - Melanie, Nancy, Caitlin, Hannah, Katherine
 - Role of Community Facilitator
- LPC Board officers
 - Positions available
 - President-Elect
 - Treasurer
 - Secretary
 - Process for selecting new officers
 - Nomination form for Board officers
 - Timeline: Nominations due by August 2nd, voting/approval August 5–9, officers announced August 12th
 - *Outcomes: Shared understanding of available officer positions and process for selecting*
- Committee liaisons
 - PRE-READING:
 - LPC Board Liaisons: Role and Procedures
 - Committee liaison reports
 - Background on liaison program and updates to staffing
 - *Outcome: Shared understanding of last year's LPC committee work, decision on how to manage committees/task forces this year*
- Other volunteer opportunities
 - Fellowship Program
 - Need a volunteer for the Fellowship Program Team
 - Commitment: Assist with call for applications and selection of fellows, quarterly meetings throughout the year with the fellows
 - Library Publishing Curriculum Editor-in-Chief search
 - Need a volunteer to serve on the search committee



- Service award: This subcommittee will manage the implementation of the first annual LPC Award for Exemplary Service.
 - Need two volunteers to manage the call for nominations, review of nominations, and granting of award in fall of 2019
- *Outcome: Shared understanding of volunteer opportunities and process for volunteering for them.*
- Membership Meeting follow-up Board discussion
- Grant project updates

Minutes

Attending: Vanessa Gabler, Jody Bailey, Karen Bjork, Christine Fruin, Sarah Hare, Kate McCready, Ted Polley, Scott Warren, Nancy Adams (minutes)

Regrets: Catherine Mitchell, Melanie Schlosser

- I. Board member introductions
- II. LPC staff introductions
 - a. Board members discussed the relationship between Educopia and LPC
- III. LPC Board officer review (2019-2020)
 - a. Board members discussed the open positions and requirements of each position
- IV. Committee liaison discussion
 - a. The board discussed how committee liaisons currently interact with committees and communicate information back to the larger board. Board decided that liaisons will be appointed but will not attend meetings except on request and chairs will provide a brief monthly written update to the committee liaison.
- V. Other volunteer opportunities
 - a. Fellowship Program
 - i. Two board members volunteered. The board discussed recruitment strategies and call for applicants.
 - b. Library Publishing Curriculum Editor-in-Chief Search
 - i. Two board members volunteered
 - c. Service Award
 - i. Two board members volunteered to manage the call and review for nominations with the goal of granting an award in fall 2019
- VI. Membership Meeting Follow-Up
 - a. Board members discussed preliminary assessment notes, which was overall positive
 - b. Two board members volunteered to do further analysis and a blog post
- VII. Grant project updates
 - a. Discussion of this agenda item was tabled because of lack of time.