



# Library Publishing Coalition Board Meeting

October 9, 2019

**Board members:** Kate McCready, Catherine Mitchell, Jody Bailey, Vanessa Gabler, Scott Warren, Ted Polley, Sarah Hare, Christine Fruin, Karen Bjork, Melanie Schlosser

## Agenda

- Introduce new fellows
  - Fellows role in board meeting
  - Procedure for requesting executive session during meeting
- Reminders/Announcements
  - Provide feedback for LPC Competencies by 10/11
  - Mentor needed for Forum attendee
- Regular reports
  - Committee liaison reports
  - LPC Leadership Updates (Officers and Staff)
  - Travel updates
  - Other updates?
    - Service award
  - *Outcome: Shared understanding of current LPC committee & leadership work*
- Forum Sponsorship
  - PRE-READING: Sponsorship Tiers Proposal
  - *Outcome: Feedback/approval of sponsorship for 2020 Forum*
- Code of Conduct, reporting and enforcement mechanisms
  - PRE-READING: The LPC Code of Conduct
  - *Outcomes: Additions/changes to Code of Conduct and procedure for handling possible violations*
- Educopia Values
  - PRE-READING: Educopia Values Statement
  - *Outcome: Feedback to Educopia on Values and Cross-community calls*
- Community Engagement Through Travel - prioritizing and identifying opportunities
  - Travel Support Policy
  - Conference List Spreadsheet
- Operating reserve proposal
  - PRE-READING: Operating Reserve Planning
  - *Outcomes: Decision on operating reserve*
- Grant and consulting project updates
  - C4DISC
  - Workflows
  - Arcadia project



## Minutes

Present: Vanessa Gabler, Jody Bailey, Karen Bjork, Christine Fruin, Sarah Hare, Kate McCready, Catherine Mitchell, Ted Polley, Scott Warren, Melanie Schlosser (ex officio)

Guests: Talea Anderson (fellow), AJ Boston (fellow), Nancy Adams (minutes)

- I. Board members welcomed the new fellows, AJ and Talea, and reviewed protocol for their attendance in Board meetings
- II. Board members were reminded that a mentor a Forum attendee, Idowu, is needed and that a request for volunteers would go out soon
- III. The service award subcommittee shared that the service award call has gone out, with plans to send reminders for nominations in mid and late October
- IV. Forum Sponsorship
  - a. The Board reviewed a new proposal for Forum sponsorship tiers. Discussion centered on how to balance promoting sponsors with attendee feedback. The proposal was approved with a recommendation to solicit feedback from past sponsors.
- V. Code of Conduct Reporting and Enforcement Mechanisms
  - a. Board members discussed how code of conduct violations should be handled in the future so that they are addressed as quickly and efficiently as possible. After discussing the current workflow, the Board decided that specific groups' roles (Educopia staff, Board quorum, Board President) needed to be better articulated with more granular responsibilities fleshed out. These roles and a workflow for handling violations will be discussed at a later meeting or via e-mail.
  - b. In addition to formal reporting, the Board discussed the need to have active bystander training in order to empower those involved to step in. A small group will work more on what this training will look like and who should be involved, potentially mimicking work DLF, Force 11, and ACRL DSS EDI groups have done.
- VI. Educopia Values
  - a. Board members discussed the recently drafted Educopia Values Statements. Overall, these were well-received, and the Board felt that they align with LPC goals and values.
  - b. The Board discussed upcoming cross-community Educopia calls, the first of which will be on the Code of Conduct. The Board decided to invite a representative from the DEI Task Force to represent LPC.
- VII. Community Engagement through Travel
  - a. Board members added 2020 conference opportunities and discussed which to prioritize. Board members were encouraged to add information about conferences they are already attending and would be willing to promote LPC at.
- VIII. Operating Reserve Proposal
  - a. Melanie and Scott presented a proposal for managing the operating reserve. The Board voted in favor to adopt.
- IX. Project Updates
  - a. Discussion of this agenda item was tabled because of lack of time.