Library Publishing Directory Questionnaire

Complete this questionnaire by **August 23, 2019** to be considered for inclusion in the 2020 Library Publishing Directory, published by the Library Publishing Coalition. A version of the Directory will be openly available online. For questions or assistance, please e-mail contact@librarypublishing.org.

Step 1 of 8 - Guidelines

12%

Guidelines

Please follow these guidelines when completing the questionnaire:

1. Do not include any information that you do not want to share with others.

2. If a university press reports to your library, do not include its activities in your answers unless specified.

3. Base your answers on the following definition of library publishing.

Library publishing services are defined here as:

> ...the set of activities led by college and university libraries to support the creation, dissemination, and curation of scholarly, creative, and/or educational works.
>
> Generally, library publishing requires a production process, presents original work not previously made available, and applies a level of certification to the content published, whether through peer review or extension of the institutional brand.
>
> Based on core library values and building on the traditional skills of librarians, it is distinguished from other publishing fields by a preference for Open Access dissemination and a willingness to embrace informal and experimental forms of scholarly communication and to challenge the status quo.

For example, an institutional repository containing only previously published materials, or digitization of previously published materials, would NOT be counted as library publishing for the purposes of this questionnaire.

For example, an ETD program, production and/or hosting of journals, and hosting of original datasets WOULD be considered library publishing for the purposes of this questionnaire.

Based on this definition, does your library currently provide library publishing services? *

○ Yes

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Step 2 of 8 - General Information

25%

General Information

Institution or Organization Name *

Library Name

Location *

Please Select ▼

Library Publishing Coalition Membership *

Please Select ▼

Unit Information

Please provide the following information for the Unit, Department, or Program PRIMARILY RESPONSIBLE for publishing in the library:

Unit Name *

Unit Email

Unit Website
Please enter URL of primary web page for publishing program

http://

Social Media - Twitter

http://

Social Media - Facebook

http://

Social Media - YouTube

http://

Social Media - Instagram

http://

Social Media - Blog

http://

Social Media - Other

http://

Contact Information

Provide the following information for the PRIMARY CONTACT PERSON for your publishing activities:

Contact Name *

Contact Title *

Contact Phone *

Contact Email *

Description of publishing responsibilities:

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Step 3 of 8 - Program Overview

37%

Program Overview

In what year did your publishing activities start?

What is the mission statement of your publishing program, or the objectives of your publishing activities? *

An edited version of your response to this question will be printed in the Directory as a description of your publishing activities. Consider this your elevator pitch and limit your response to 300 words.

0 of 3000 max characters

Which stage best describes your library publishing efforts?

○ 1 - Pilot   ○ 2 - Early

○ 3 - Established

Additional comments:

Which best describes the organization of publishing services at your institution?

○ centralized library publishing unit/department   ○ services distributed across library units/departments

○ services distributed across campus   ○ services distributed across several campuses

○ organization (e.g. non-profit association, library
  consortia) that provides or supports library
  publishing activities on behalf of its library members   ○ Other

Does your library have an advisory/editorial board for its publishing program (i.e., NOT for individual journals)? *

○ Yes   ○ No

☐ **Approximately what percentage of your journals are peer reviewed?**

☐ **Approximately what percentage of your journals assess article processing charges?**

Staff

What is your total staffing supporting publishing activities, expressed in Full Time Equivalents (FTEs)?

| *0* | **Professional Staff** | *0* | **Paraprofessional Staff** |

| *0* | **Graduate Students** | *0* | **Undergraduate Students** |

Only enter zero (0) for an answer if you want it to appear in your entry.

Funding

How are your library publishing activities currently funded?
Indicate the approximate percentage of funding contributed by each source. Your answers should add up to 100.

| *0* | **Library Materials Budget** | *0* | **Library Operating Budget** |

| *0* | **Non-library Campus Budget** | *0* | **Endowment Income** |

| *0* | **Charitable Contributions** | *0* | **Grants** |

| *0* | **Sales Revenue** | *0* | **Licensing Revenue** |

| *0* | **Charge Backs** | *0* | **Other** |

Only enter zero (0) for an answer if you want it to appear in your entry.

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Step 4 of 8 - Publishing Activities

50%

Publishing Activities

These questions refer ONLY to publications produced by your library publishing program, not those that are published by your library-administered university press.

Which types of content does your organization publish?

☐ campus-based faculty-driven journals

☐ campus-based student-driven journals

☐ databases

☐ ETDs

☐ faculty conference papers and proceedings

☐ journals produced under contract/MOU for external groups

☐ monographs

☐ newsletters

☐ student conference papers and proceedings

☐ technical/research reports

☐ textbooks

☐ undergraduate capstones/honors theses

Please list any other types of publications that your libraries produces and/or disseminates

0 of 3000 max characters

How many of the following publications did your organization publish in the last twelve months (July 2018 to June 2019)?

For journals, count active titles. For other publication types, report items that were published or added to your repository FOR THE FIRST TIME within the date range.

| 0 | **campus-based faculty-driven journals** | 0 | **campus-based student-driven journals** |

| 0 | **databases** | 0 | **ETDs** |

| 0 | **faculty conference papers and proceedings** | 0 | **journals produced for external groups** |

0	monographs	0	newsletters
0	student conference papers and proceedings	0	technical/research reports
0	textbooks	0	undergraduate capstones/honors theses

Only enter zero (0) for an answer if you want it to appear in your entry.

For the other types of publications shared above, please list the number of publications your library has produced and/or disseminated in the last twelve months. Please format responses as "Publication type (# of titles)"

publication type (# of titles)

0 of 3000 max characters

Open Access Publishing

These questions refer ONLY to publications produced by your library publishing program, not those that are published by your library-administered university press.

How many of your publications are Open Access?

Please include ALL publications your organization currently publishes and/or makes available online. Counts for OA publications should NOT include counts for HYBRID publications.

0	campus-based faculty-driven journals	0	campus-based student-driven journals
0	databases	0	ETDs
0	faculty conference papers and proceedings	0	journals for external groups
0	monographs	0	newsletters
0	student conference papers and proceedings	0	technical/research reports
0	textbooks	0	undergraduate capstones/honors theses

Only enter zero (0) for an answer if you want it to appear in your entry.

How important is Open Access to your publishing program?

○ 1 - Not at all
○ 2 - Somewhat Important
○ 3 - Important
○ 4 - Very Important
○ 5 - Completely

Paid Publishing

These questions refer ONLY to publications produced by your library publishing program, not those that are published by your library-administered university press.

How many of your publications require a paid subscription or purchase?

Please include ALL publications your organization currently publishes and/or makes available online.

0	campus-based faculty-driven journals	0	campus-based student-driven journals
0	databases	0	ETDs
0	faculty conference papers and proceedings	0	journals for external groups
0	monographs	0	newsletters
0	student conference papers and proceedings	0	technical/research reports
0	textbooks	0	undergraduate capstones/honors theses

Only enter zero (0) for an answer if you want it to appear in your entry.

Hybrid Publishing

These questions refer ONLY to publications produced by your library publishing program, not those that are published by your library-administered university press.

How many of your publications use a "hybrid" model (OA and subscription content or "freemium" versions)?

Please include ALL publications your organization currently publishes and/or makes available. Hybrid publications are those that may be offered in some form as OA publications, but are also available as a paid version.

0	campus-based faculty-driven journals	0	campus-based student-driven journals
0	databases	0	ETDs
0	faculty conference papers and proceedings	0	journals for external groups
0	monographs	0	newsletters
0	student conference papers and proceedings	0	technical/research reports
0	textbooks	0	undergraduate capstones/honors theses

Only enter zero (0) for an answer if you want it to appear in your entry.

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Step 5 of 8 - Specialties, Top Publications & Partners

62%

Disciplinary Specialities

These questions refer ONLY to publications produced by your library publishing program, not those that are published by your library-administered university press.

List up to five disciplinary specialties of your institution/organization's publications.

Specialty 1

Specialty 2

Specialty 3

Specialty 4

Specialty 5

Top Publications

These questions refer ONLY to publications produced by your library publishing program, not those that are published by your library-administered university press.

List the titles of your institution/organization's top five publications, as you perceive them (i.e., measured by reputation, download count, significance to your institution/organization). Please list the type of publication in parentheses after the title, e.g. (journal).

Publication 1

Publication 2

Publication 3

[   ]

Publication 4

[   ]

Publication 5

[   ]

Partners

Which best describes your program's openness to working with external partners?

○ Only work with internal partners

○ Consider external partners but only if in our disciplinary specialty

○ Consider external partners if there is a tie to my institution (e.g. local editor of a journal for an external scholarly society)

○ Open to working with any external partner

Which internal partners does your program work with in its publishing activities?

☐ campus departments or programs

☐ graduate students

☐ individual faculty

☐ undergraduate students

Does your program work with a university press? *

○ yes

○ no

What types of publications should other publishers refer to your program?

0 of 3000 max characters

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Step 6 of 8 - Library-Administered University Press Publications

75%

Does your library administer a university press? *

◉ **Yes**　　　　　　　　　　　　　　　○ No

Library-Administered University Press Publications

How many of the following publications did the press publish in the last twelve months (July 2018 to June 2019)?

For journals, include titles that published at least one article in the last twelve months. For other publication types, report items that were published or added to your repository **for the first time** within the last twelve months.

0	**Campus-based Faculty-driven Journals**	*0*	**Campus-based Student-driven Journals**
0	**Journals for Contract/External Groups**	*0*	**Monographs**
0	**Textbooks/OER**	*0*	**Technical/Research Reports**
0	**Faculty Conference Papers and Proceedings**	*0*	**Student Conference Papers and Proceedings**
0	**Datasets**		

Only enter zero (0) for an answer if you want it to appear in your entry.

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Step 7 of 8 - Media, Software, Digital Preservation & Services

87%

Media Formats

Which media formats do you publish?

- ☐ audio
- ☐ concept maps or other visualizations
- ☐ data
- ☐ images
- ☐ modeling
- ☐ multimedia/interactive content
- ☐ text
- ☐ video

If other, please specify:

0 of 100 max characters

Software & Platforms

Which software/platform(s) does your library use to provide publishing services?

- ☐ bepress (Digital Commons)
- ☐ CONTENTdm
- ☐ Dataverse
- ☐ DPubS
- ☐ DSpace
- ☐ EPrints
- ☐ Fedora
- ☐ figshare
- ☐ Islandora
- ☐ locally developed software
- ☐ OCS
- ☐ OJS
- ☐ OMP
- ☐ OMS
- ☐ Pressbooks
- ☐ Samvera

☐ Scalar   ☐ Tizra

☐ WordPress

If other, please specify:

[   ]

0 of 100 max characters

Digital Preservation

How does your library provide digital preservation for the content it publishes?

☐ ADPNet   ☐ Amazon Glacier

☐ Amazon S3   ☐ AP Trust

☐ Archive-It   ☐ Archivematica

☐ Chronopolis   ☐ CLOCKSS

☐ COPPUL   ☐ Digital preservation services under discussion

☐ discoverygarden   ☐ DPN

☐ DuraCloud   ☐ FCLA DAITSS

☐ HathiTrust   ☐ Hydra

☐ In-house   ☐ LOCKSS

☐ MetaArchive   ☐ No digital preservation services provided

☐ PKP Preservation Network   ☐ Portico

☐ Preservica   ☐ Rosetta

☐ Safety Deposit Box   ☐ Scholars Portal

☐ Synergies   ☐ UC3 Merritt

If other, please specify:

[   ]

Services

Which of these additional services does your library offer in support of library publishing activities?

☐ analytics   ☐ applying for Cataloging in Publication Data

☐ audio/video streaming   ☐ author advisory – copyright

☐ author advisory – other

☐ budget preparation

☐ business model development

☐ cataloging

☐ compiling indexes and/or TOCs

☐ contract/license preparation

☐ copy-editing

☐ data visualization

☐ dataset management

☐ digitization

☐ DOI assignment/allocation of identifiers

☐ DOI distribution

☐ graphic design (print or web)

☐ hosting of supplemental content

☐ image services

☐ ISBN registry

☐ ISSN registry

☐ marketing

☐ metadata

☐ notification of A&I sources

☐ open URL support

☐ outreach

☐ peer review management

☐ print-on-demand

☐ training

☐ typesetting

If other, please specify:

[   ]

0 of 100 max characters

Please list any vendors you work with to provide these services.

0 of 3000 max characters

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Step 8 of 8 - Additional Information

100%

Additional Information

Describe any plans for expansion, change in focus, or other future directions of your library publishing services.

0 of 3000 max characters

Is there anything else you would like us to know about publishing at your library?

0 of 3000 max characters

About Your Entry

Information in this section is for Directory management purposes only, and will not be published in your Directory entry.

Whom should we contact with follow-up questions about this directory listing? *

First

Last

Email *

Enter Email

Confirm Email

Institution Type:

○ Academic Library

○ Consortia

○ Member Organization

○ Public Library

○ Other

Are you interested in receiving a print copy of the Directory? If so, please enter your mailing address.

0 of 3000 max characters

I understand that any information I provide may be published in the Library Publishing Directory and attributed to my institution. *

☐ I understand.

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Submit

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